How to navigate the LanguageWire platform

language wire

1. How to log in

Log in with your credentials at https://www.languagewire.com/ in any internet browser (Google Chrome is recommended though).



In case you need to reset your password, select *Forgot your password?* and enter your work email address.

2. How to access your company's projects

You can follow the project progress from your Dashboard.

Beneath **Your current projects**, you can see any projects that you've initiated yourself. To view your colleagues' projects, go to **See full list**:

Your curren	Your current projects 🕢 See full list									
ID	Project Name	Status	Feedback	Delivery Progress	?					
2858753	Term validation (HP)	Project in progress								
2858401	Term validation (Microsoft)	Project in progress								

Remove the filter that is set to your name:

∀ Filters:	Cr	estore default	♥ Preferred	🖄 Clear all 🛛 🖒 Edit						
× Custon	x Customer : Test User (TD SYNNEX) - TD SYNNEX × Entity : TD SYNNEX									
+ New P	roject	Export -	∲ Quick filters:	All Projects Own Projects	Drafts Quotes Pr	rojects Projects fr	om Quotes			
ID	P	roject Name		Customer	Deadline 📀	Finish Date 💡	Date Created 😗 🕽	Source		
				Test User (TD SYNNE						
28587	53 Te	erm validation	(HP)	Test User (TD SYNNEX)	Fri 24 Jan'25 12:00		Fri 29 Nov'24 16:02	2: 🎇 English-Unite		
28584	01 Te	erm validation	(Microsoft)	Test User (TD SYNNEX)	Fri 24 Jan'25 12:00		Fri 29 Nov'24 11:45	2: 🎇 English-Unite		

You will then see projects that have been created by other TD SYNNEX users, no matter its status (project draft, project in configuration, project in progress, project finished, quote in progress, quote awaiting acceptance).

Click on the project link to access a specific project:

Your curren	t projects 🕜 See full list			
ID	Project Name	Status	Feedback	E
2852152	2024 UI update	Project finished	☆Give feedback	[
2852146	eLearning project x 4 languages	😑 Quote in progress		
2852010	Demo project 1	Project in progress		I
•	Demo project	1		

By scrolling down to the bottom of the project page, you will see the **Assignments** and the status of each language pair. By unfolding the workflow, you can see the status of each underlying job. You will also see the deadlines for the respective jobs, as well as the first name of the person working on the task.

- lba	2857598	96140	07 PROJECT NCC AZ CISCO_TDQ125_CQ2_Me	raki_WiFi7AME	Project template		💦 English	-United Kingdom	📕 Polish
0	~[Workfl	low (5)						
		Job ID	Туре	Status	Deadline	Vendor Name	Entity Relation		
		11652700	Translation 2.0	Finished	Tue 3 Dec 2024 9:00	Witold	🕈 Primary preferred		
		11652701	Proofreading of Translation	Finished	Tue 3 Dec 2024 10:00	Danuta	📌 Primary preferred		
		11652702	Validation	 In progress 	Wed 4 Dec 2024 12:00	Renata	🕈 Primary preferred		

3. Advanced search settings

You can use various filters to find the information you are looking for. There are **Quick filters**, as well as a magnifying glass that you can use to search for e.g. a specific user's projects, specific target languages, etc:

🗑 Filters: (∀ Filters: 🗇 Restore default 🔍 Preferred 🖻 Clear all D₂ Edit											
× Entity : TD	SYNNEX											D Edit
+ New Proj	ect Export -	Quick filters: All Projection	ects Own Projects Draf	ts Quotes Projects	Projects from Quote	\$						₽
ID	Project Name		Customer	Deadline 🔞	Finish Date (🕄	Date Created 📀 🏾	Source	Targets	Status	Feedback	Entity	Operations So
											TD SYNNEX	

You can restore the original, default filters, as well as clear all filters:

🗑 Filters: <u>C</u>	Ž <u>Restore defau</u>	<u>lt</u> ♡ Preferred 🗵 Cle	ar all 🕞 Edit		
× Entity: TD :	SYNNEX 🖑	Reset filters			
+ New Proje	ct Export -	Quick filters: All Proj	ects Own Projects Draft	s Quotes Projects	Projects from Quotes
ID	Project Name		Customer	Deadline 😯	Finish Date 📀

Use this icon in the right corner to access the **Column Manager** and choose what search parameters are shown first:

× Entity : TD	SYNNEX										D Edit
+ New Proj	iect Export - \$Quick filters: All Pro	jects Own Projects Draf	ts Quotes Projects	Projects from Quote	s						E.
ID	Project Name	Customer	Deadline 😯	Finish Date (🕄	Date Created 😯	Source	Targets	Status	Feedback	Entity	Operations S

From the **Column Manager** you can add, remove and move around the search parameters. In this example we're adding the "Desired Delivery Time" as on of our top search filters:

				×	6: Dutch-N
15 Shown	<u>Remove all</u>		Add all		12: Putch
‡ ID	_ ^	Old Quote ID	+ ^		12. Dutch-
Project Name		Customer ID	+ 🚞		
Customer		Company ID	+		6: 🚍 Dutch-N
Deadline		Termbase	+		
Finish Date	-	TM Configuration	+		7: 🚍 Dutch-N
Date Created	-	Customer Success Manag	er +		
\$ Source	_	Office	+		12: Dutch
Targets	-	Desired Delivery Time	+		12. Duttin
\$ Status	-	Desired Delivery Time	1		
Feedback		Project Templates	<"")=		4: 🚺 French-
↓ Entity		Delivery Progress	.~4-	Desire	d Delivery Ti

Frozen columns: 1			
16 Shown	<u>Remove all</u>		<u>Add all</u>
‡ ID		Old Quote ID	+
Project Name Customer		Customer ID	1
Desired Delivery Time	. –	Termbase	+
Deadline	5	TM Configuration	+
Finish Date	-	Customer Success M	Manager +
Date Created	_	Office	+
Source	-	Desired Delivery Tir	ne +
∓ largets	_	Project Templates	+
 Status Feedback 		CSM Specialist	+ _
Restore Defaults		Cancel	Save Settings
Restore Defaults		Cancel	Save Settings
Restore Defaults	r	Cancel	Save Settings
Restore Defaults	r	Cancel	Save Settings
Restore Defaults	r <u>Remove all</u>	Cancel	Save Settings
Restore Defaults	r <u>Remove all</u>	Cancel	Save Settings
Restore Defaults	r <u>Remove all</u> – –	Cancel	Save Settings
Restore Defaults	r <u>Remove all</u>	Cancel Old Quote ID Customer ID Company ID	Save Settings
Restore Defaults	r <u>Remove all</u>	Cancel Old Quote ID Customer ID Company ID Termbase	Add all
Restore Defaults	r Remove all	Cancel Old Quote ID Customer ID Company ID Termbase TM Configuration Customer Success M	Add all
Restore Defaults	r Remove all	Cancel Old Quote ID Customer ID Company ID Termbase TM Configuration Customer Success Ma Office	Add all
Restore Defaults	r Remove all	Cancel Old Quote ID Customer ID Company ID Termbase TM Configuration Customer Success Ma Office Desired Delivery Tim	Add all + + + + + + + + + + + + +
Restore Defaults	r Remove all	Cancel Old Quote ID Customer ID Company ID Termbase TM Configuration Customer Success Ma Office Desired Delivery Tim Project Templates	Add all
Restore Defaults	r Remove all	Cancel Old Quote ID Customer ID Company ID Termbase TM Configuration Customer Success Ma Office Desired Delivery Tim Project Templates Delivery Progress	Add all Add all + + + + + + + + + + + + +

$earrow Filters: \bigcirc Restore default$

× Entity : T	D SYNNEX						
+ New Pro	ject Export -	∮ Quick filters: All Proje	ects Own Projects Draft	s Quotes Projects Pro	jects from Quote	25	
ID	Project Name		Customer	Desired Delivery Time		Deadline 💡	Finish Date 🛛 😯

